

Barrhill Community Development Officer: Agreement

The Development Officer, representing and acting on behalf of Barrhill Memorial Hall Community Association, will initiate a programme of work to enable present and future communities to gain a wide range of social benefits, within a refurbished Community Hall.

There are four principal stages:

- Marketing and Funding...** putting forward the case for funding, based upon the benefits a refurbished Hall would bring to the community, and eventually gaining funds
- Technical** Completion of designs, building warrant and tenders- managed by the architects.
- Construction**
- Hall Management** to fully utilise the refurbished Hall and introduce a wide range of benefits to the community.

This contract is about the “Marketing and Funding” stage.

There is to be a short introductory period for the Development Officer to gain an insight into the issues involved, propose a programme of work and source funding for its implementation. There will be a review, which is to take place within three months to consider that proposed programme.

The programme will include: an evaluation of the Hall's social impact for the near and long term future; resolving remaining technical and legal issues; and addressing the problems of cost for refurbishment and future management.

The Development Officer will implement the agreed programme of work aimed at successfully marketing and gaining commitments of funding for the refurbishment of the Hall.

Responsibilities include:

- Preparation of a monthly report for the Hall Management Committee and the organisation of relevant committee meetings.
- Publicity, including consultation and communication with members of the community and community organisations and also the organisation of community meetings or events,
- Liaison with advisers at SAC, VASA, and with the architects,
- Liaison with potential funders, both local and national, including windfarm benefit funders, SPR, SAC, Big Lottery, Climate Challenge Fund
- Negotiation with SAC with regard to the lease and the continued funding of revenue costs.
- Preparation of a social benefits port folio.
- Updating the business plan.
- Presentation of the case for refurbishment to funders

The Hall Management Committee will be responsible for progress reports to the Community Council and Community Interest Company.